



Federation of Rental-housing  
Providers of Ontario

## **For Distribution to Site Staff – One per building**

Thank you for signing up your building to participate in the 2017 Spring Hope Food Drive! Your support is much appreciated. Please review the following important information:

- The food drive will take place on Wednesday, April 19th from 6:30-9:00pm. We recommend putting a bin/box in the lobby or rental office for drop offs as well as going door to door the night of the food drive.
- Food should be stored in a safe place until it is picked up by the local food bank (if you have indicated you require pickup). Pickups will occur in most cases April 20-21st. As many of the food bank pickups are done by volunteers, in some cases it may take longer to pick up the food. If your donations have not been picked up by Wednesday, April 26<sup>th</sup> please email [events@frpo.org](mailto:events@frpo.org).
- You should receive a phone call a few days prior to the food drive from your local food bank indicating when they expect to pick up the food.
- Posters should be put up as early as possible leading up to the food drive date. Ideally, one should be hung up on each floor, laundry room, common areas, etc.
- Put a checklist together a few weeks before the food drive. This can include things like collecting boxes, signing up volunteers, hanging up posters, talking to residents about the food drive, clearing an area to store the food for pickup, etc. This will help you stay organized and on track for the big day.
- Get some High School Students to help Volunteer! It can count towards their mandatory volunteer hours for school!! Great way to get extra help and help the students too! Many buildings have willing residents who want to participate and help out as well.
- It is important to note that **ALL FOOD STAYS IN YOUR LOCAL COMMUNITY**. Tenants often have questions about this but you can assure them it will stay local.

**Thank you for your attention to this worthy cause. We appreciate you helping out!  
Together we can make a difference.**

If you have any questions or concerns, please contact Chloe Hill at FRPO. She can be reached at 1-877-688-1960 Extension 30 or [events@frpo.org](mailto:events@frpo.org)